**Meeting\_1 Agenda: Ice-Breaking and Project Topic Discussion**

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| Date: | On: |
| 2nd February 2021 | Discord |
|  |  |
| Time | Title |
| 9 pm | Ice-Breaking and Project Topic Discussion |

**AGENDA DETAILS**

1. **Ice Breaking activity**
   * + The team members introduced themselves to each other and gave a brief introduction about their skills.
2. **Setting common grounds**
   * + The team created some common grounds like Input from each member is mandatory and encouraged.
3. **Project Topic Discussions**
   * + Everyone suggests some project ideas that they would like to work on and had a discussion on that.
     + Since this was the first meeting, project ideas were kept wide.
     + We shortlisted some topics that everyone likes and decided to explore the features and requirements of that topic so we can finalize the topic in the next meeting.

SCHEDULE

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| **TIME** | **CONTENT DESCRIPTION** |
| 09:00 to 09:05 pm | Check the presence of every member |
| 09:05 to 09:15 pm | Introduction of each other and a brief discussion on their individual skills |
| 09:15 to 10:00 pm | Discussion   * Every member suggests some project topics and we discuss them. * We shortlisted some ideas which everyone likes and decided to explore more topics. |
| 10:00 to 10:10 pm | The agenda of the next meeting was coming up with more ideas and finalizing the topic. |
| 10:10 pm | Adjournment |

**Next Meeting Date:** 7th February 2021